

Minutes of the meeting held on 18-1-2017 at 4.P.M  
in Business Lab. Under the Chairmanship of  
Prof. Vikram, vice-Principal.. and Dr. Munirajappa,  
Principal..

- 1) Displayed PPT on Academic and non-academic activities, infrastructure, and facilities available in the college from the year 2011-12 to 2016-17
- 2) Dr. Munirajappa spoke on PPT and give valuable suggestions to correct mistakes found in PPT. he advised all the staff members to maintain all the documents of activities conducted by departments.
- 3) Informed faculty members and HOD to submit Programme of work report, time table to the college office.
- 4) Informed faculty members to attend morning prayer without fail.
- 5) Informed All faculty members to take attendance in Tab. regularly.
- 6) Informed faculty members and All department HOD to make Preparations for 1 unit test.

Munirajappa

18.1.17

[Signature]  
Principal

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W. J. ...

W. J.

J. ...

Blair

Spencer

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B. M. ...

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