

DOCUMENTATION COMMITTEE 2021-2022

Minutes of meeting

The meeting was convened by the principal on 08-09-2021 at 3pm in his chamber.

The following members are present in the meeting.

Dr.M.Govindappa, Principal of our college.

Prof.Nanjundaiah, Vice principal of our college.

Prof.M.S. Sudhakar. Covenor.

Prof. Prasanna. H.B, Member.

Prof. Hema, Member.

Prof. Prasanna. K.S, Member.

Prof. Lakshmiddevamma, Member.

Agenda:


To collect the data and upload to the college website.

Minutes:


The convenor of the committee welcomed the principal and members to the meeting. The principal appreciated the previous work done by the committee and explained the further duties of committee in detail and allocated the work to the committee members which are as follows.

NAME	ASSIGNMENT
Prof. M.S. Sudhakar	Supervision
Prof. Prasanna.H.B	Data collection
Prof. Hema	Cross-checking
Prof. Prasanna.K.S	Data uploading to college website
Prof. Lakshmiddevamma	Follow-up

The meeting was concluded with vote of thanks by Prof.Prasanna.H.B.


CONVENOR

Prof.M.S.SUDHAKAR


PRINCIPAL
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